

Instructions for Submitting Abstracts for the 2008 NCWSS Proceedings

DEADLINE: November 21, 2008

General Instructions

Format

- Prepare the abstract using MS Word or Word Perfect.
- File name: first five letters of first authors name and three digit paper number (e.g. first author Hartzler, paper number 34 = hartz034.doc).
- Paper numbers will be available on NCWSS website (<http://www.ncwss.org>) by late October. Your number can be found in the program.
- Send abstract to Bob Hartzler (hartzler@iastate.edu) by November 21, 2008
- Type 'NCWSS Abstract' in email's subject line

General layout

- Single space all text.
- Set all margins for 0.8".
- Use Times 12 pt font or similar style.
- Justify left and right margins.
- Full papers with tables and/or figures will be accepted

Title

- Begin the title at left margin and **capitalize all letters in the title**. See example.
- Begin author's name (first name, middle initial, last name) one space after the period following the title of the paper. End list with a comma, then give appropriate title of author(s) and the name of research organization and end with the address. Use the two-letter abbreviation for the states and end with the appropriate zip code. Do not use abbreviations for titles or affiliation.

Body

- Begin the text two lines below title and author list (leave one blank and type on second line).
- Indent all paragraphs three spaces. Do not leave blank lines between paragraphs.

Full papers

- Follow general layout as described for abstract
- Place abstract directly below title and authors
- Place main section headings (Introduction, Materials and Methods, Results and Discussion, Literature Cited) centered on their own line and in bold font.
- Refer to the Nov.-Dec. issue of Weed Science (51:1029-1033) for instructions for literature citations and preparation of tables and figures.
- Place figure legend directly below figures.
- Convert all figures and tables to individual PDF files. File names for tables and figures should include author, paper number and figure or table number (e.g. first author Hartzler, paper number 034, Figure 1 = hartz034fig1.pdf)

Example

INFLUENCE OF LEACHED MALTED BARLEY ON THE EMERGENCE OF ANNUAL WEEDS.
Douglas D. Buhler and Bob Hartzler, Professor, Department of Crop and Soil Sciences, Michigan State University, East Lansing, MI 48824-1325 and Professor, Department Agronomy, Iowa State University, Ames, IA 50011.

Field research was conducted at East Lansing, MI and Ames, IA in 2004 to determine the effect of malted barley on the emergence of several annual weed species. Malted two-row barley was dried following mashing and spread at rates of 100, 200 and 400 kg ha⁻¹ on April 15. The experimental area was tilled to a depth of 10 cm with a field cultivator immediately prior to application of the malted barley. . .

Detailed Instructions

Plant and animal names: The WSSA-accepted common name (Composite List of Weeds, Revised 1989) should be used for all weed species. For weed species not found in this reference include both the common and scientific names. Provide both common and scientific names for crops not commonly grown in the region. Indicate the variety of a crop by enclosing it in single quotes. Example: corn 'Dixie 18'.

Herbicide names: Omit chemical names from all abstracts and use only common names. If a common name has not yet been approved by WSSA, use the code number. Check the WSSA website (<http://www.wssa.net>) for the current list of approved chemical and common names. If use of a trade name is required to properly identify a product, at first mention use the appropriate common name, immediately followed by trade name in parenthesis. Herbicide trade names are acceptable for clarification of pre-packaged mixtures.

Herbicide rates: Express rates as active material or acid equivalent, not as formulated material. When necessary, it is appropriate to mention a specific formulation, such as the specific ester or salt.

Numbers: Use Arabic numbers for all numbers with two or more digits and for all measurements such as time, weight, or degrees except when the number is the first word in a sentence or when they are less than 10 and not measurements.

Abbreviations: Use abbreviations as shown in the WSSA Herbicide Handbook or as used in a current issue of *Weed Science*. The CBE Style Manual, 5th Edition, American Institute of Biological Sciences, Washington DC should be used as a guide for other abbreviations.