



NCWSS Board Meeting Agenda
OARDC Western Ag Research Station
7721 S. Charleston Pike, South Charleston, OH 45368

July 20, 2015
Immediately following Dinner (~7:00 pm)

Conference call information: 1-989-633-1166 Access #: 711 243 709

1. Call to Order (President): John Hinz
2. Roll Call (Secretary-Treasurer): David Simpson
3. President Report: John Hinz
4. President-Elect Report: Anita Dille
5. Vice President Report: Greg Dahl
6. Past President Report: J. D. Green
7. Secretary-Treasurer Report: David Simpson
8. Proceedings Editor Report: Greg Kruger
9. Communications Editor Report: Vince Davis
10. WSSA Representative: Reid Smeda
11. CAST Representative: Curtis Thompson
12. Executive Secretary Report: Phil Banks
13. Director of Science Policy: Lee VanWychen
13. Strategic Planning Committee
& Regional Directors: Dawn Refsell
14. Extension: Kelly Nelson
15. Industry: Stott Howard
16. Resident Education
NCWSS Weed Contest: Doug Nord
17. Graduate Student: Daniel Smith
18. Old Business:
 - Purchasing LCD projectors under Old Business
 - Student Travel Grants
15. New Business:
 - Search for new Executive Director
 - Agreement with MIPN at NCWSS meeting
16. Adjourn

ROLL CALL July 20, 2015 Summer Board Meeting

Roll call [12 Quorum] Roll call at 7:03. Eleven present at roll call. Having not meet the requirement of 12 members for a Board meeting, the meeting proceeded as an Executive Board meeting. Kelly Nelson called in after the start of the meeting resulting in the required Quorum being reached.

Officers	Names	July 20
President	John Hinz	present
President Elect	Anita Dille	present
Vice President	Greg Dahl	present
Secretary-Treasurer	David Simpson	present
Editor-NCWSS Proceedings	Greg Kruger	present
Editor-Newsletter	Vince Davis	present
WSSA Representative	Reid Smeda	present
CAST Representative	Curtis Thompson	present
Past President	J.D. Green	present
Executive Secretary	Phil Banks	present
Director of Science Policy	Lee VanWychen	absent

Directors at Large	Names	July 20
Strategic Planning	Dawn Refsell	absent
Extension	Kelly Nelson	Called in after beginning of meeting
Industry	Mike Meyer	absent
Resident Education	Doug Nord	absent
Graduate Student	Daniel Smith	present
Central Region	Tim Trower	absent
Western Region	Brady Kappier	absent
Eastern Region	Eric Ott	absent

Minutes:

John Hinz called to order the Executive Board meeting for purpose of officer reports. No business will be conducted due to lack of forum

Officers made officers reports as reported below.

Recommendation from JD Green to create forms for the nomination for distinguished awards that will be linked from the website.

JD made motioned made to approve the proposal for NCWSS graduate student travel award 2015 proposal for 2015 as written in the Past President award. JD moved Anita second. Motion carried.

David moved to accept minutes from December 3 2014 meeting. Greg Dahl second motion. Reid noted correction to funding of Graduate student travel awards. Corrected to \$3,000. Motion carried with change.

JD made motioned to maintain the 2014 registration rates for the 2015 NCWSS meeting in Indianapolis at \$240 for regular members, \$170 for Fellows and \$120 for student members. Anita second. Discussion: Reid asked when the last change in registration. Phil indicated the last increase was over 5 years ago. Anticipate increase in hotel costs over the next 3-5 years. NCWSS reserves currently exceed the required amount. Motion approved unanimously.

Anita motioned to set the registration rate for the Invasive Species Symposium in association with MIPN at \$150 pre-reg, \$200 at the conference and \$100 for a one-day registration and student registration for the MIPN conference would be \$50. These proceeds will be shared between NCWSS and MIPN with each organization receiving 50% of the proceeds. NCWSS conference participants will have access to all symposium talks/events at no additional charge. Greg Dahl second. Motion approved unanimously

Phil Banks informed board that he will be stepping down as Executive Secretary Position following the 2016 annual meeting in Des Moines, IA. Current service agreement with NCWSS expires on December 31, 2015 and he is willing to extend the terms of the agreement through the time it takes to confirm as new Executive Secretary.

Old business:

No other societies were interested in sharing costs for LCD projectors. Motion to purchase 2 LCD projectors for 2015 meeting by JD and second by Greg Dahl. Discussion to limit expense. Ammended motion to limit cost to \$1500. JD moved and Greg Dahl second. Motion was approved unanimously. Projectors will reside with Executive Secretary.

David moved to fund Women breakfast to a maximum of \$3000. Greg Kruger seconded the motion. Motion approved unanimously

Discussion that we need to communicate that Phil will be stepping down in December 2016 in the fall newsletter and solicit potential candidates. Other societies are interesting joining together to select a single entity to serve as Executive Secretary

across all societies. Anita will serve as the NCWSS rep for joint search.

Meeting adjourned at 9:01 pm.

NCWSS Committee and Officer Reports

President

John Hinz

Date of Preparation July 13, 2015

Officer/committee Activities during the Year:

I attended the WSSA meeting in Lexington and attended the Science Policy Committee meeting. I have also attended one of the Science Policy teleconferences. I signed two letters on behalf of the North Central Weed Science Society. The first letter was to send out a WSSA approved definition of a 'superweed' to online dictionaries. The use of the term superweed has exploded recently with a lot of misinformation that is not supported scientifically. We wanted to correct this misinformation. The second letter was to oppose travel reductions for government employees to professional meetings. The government was trying to reduce expenditures by cutting travel.

Motions:

President Elect - Anita Dille

Date of Preparation: July 17, 2015

Officer/committee Activities during the Year:

My focus has been on planning for the upcoming NCWSS annual meeting in Indianapolis, IN for December 2015

I was unable to participate in the meeting with the Hyatt Regency hotel staff in March as my flight was delayed. I know that the local arrangement chair Ryan Lee, Executive secretary Phil Banks, and two representatives from MIPN Lara Vallely and David Gorden, together with hotel staff had a great visit.

Program planning:

- 1) Updated deadlines for title and abstract submissions (open July 31, 2015; titles due September 4, 2015 and abstracts November 13, 2015) and these were included in the NCWSS summer newsletter.
- 2) Discussed with David Krueger how to ensure that students clearly indicate whether they are participating in the poster or paper contest at the meeting (must make a choice, no default blank setting)
- 3) Also asked David to add a list of potential committees that meeting registrants can 'signup' for or indicate interest in participating.
- 4) Opening session on Tuesday morning – Invited Dr. David Vail, Assistant Professor, Libraries at Kansas State University – **“How the North Central Weed Control Conference Shaped Agricultural Aviation in the Grasslands.” We will need to consider other presentations during the opening session.**
- 5) There will be three different symposia: a MIPN symposia presentation, Resident Education is developing one on “How to be a better teacher” and the graduate student organization is developing one on “Molecular Techniques in Weed Science”.

Women in Weed Science networking breakfast:

- 1) Paige Oliver and Sarah Canada with Dow AgroSciences are working with me to identify a speaker for our second annual networking breakfast event for Wednesday morning, Dec. 9.
- 2) When people register for the annual meeting, include a spot to sign up for the breakfast.

Social Event planning:

- 1) Will BASF host the student mixer and Quiz Bowl event on Monday pm?
- 2) Dow AgroSciences would like to host a social event on Tuesday pm?
- 3) Banquet on Wednesday, only for NCWSS members, MIPN will find lunch on their own.
- 4) NCWSS society / industry social on Wednesday pm? Open for all participants (NCWSS, MIPN)

Motions:

1. Request financial support from the NCWSS to sponsor breakfast for the Women in Weed Science networking breakfast, Wed. Dec 9, 2015.

Vice President

Greg Dahl

Date of Preparation: July 16, 2015

Officer/committee Activities during the Year:

I have been representing the NCWSS on the WSSA Public Awareness committee since the NCWSS 2014 meeting. This committee is responsible for developing and publishing press releases on relevant and interesting weed science topics as well as announcements for WSSA and related societies. The committee meets via teleconference approximately every two weeks for a 1 hour call. The Public Awareness committee has also been involved in worst weeds surveys through the regional societies. The committee is also working with WSSA and the WSSA Sustaining Membership committee on promoting the Committees activities to WSSA Sustaining members.

Recent Press Releases:

- 1. Lower Seeding Rates of Soybean Can Be Combined with Pre-Emergence Herbicide. (12/18/2015)**
- 2. Weed Science Society of America Names 2015 Award Winners. (02/10/2015)**
- 3. National Invasive Species Awareness Week Promotes Education and Involvement. (02/2015)**
- 4. Initiative Nurtures Women Pursuing Weed Science Careers. (02/25/2015)**
- 5. Weed Scientists Offer New Definition for "Superweed". (04/28/2015)**
- 6. Scientists Advocate a Community-Based Approach to Herbicide Resistance Management. (06/08/2015)**
- 7. Upcoming Conference Takes Aim at Invasive Aquatic Plants. (06/29/2015).**

I have also been visiting with Eric Spandl about his suggestions for putting on the Annual meetings. He was the 2014 NCWSS Local Arrangements Chair.

I sent information to John Hinz, Anita Dille, J. D. Green and David Simpson DOW about the Pre -NCWSS meeting tour that was put on by Winfield. I encourage DOW to conduct a pre-meeting event for the students.

Motions:

None.

Past President

J. D. Green

Date of Preparation: July 17, 2015

Officer/committee Activities during the Year:

My primary activities have been as chair of the Distinguished Achievement Award committee. These duties have included oversight of the Distinguished Achievement Awards and the Outstanding Graduate Student Award. An article was posted in the Summer 2015 NCWSS Newsletter announcing the DAA and the Outstanding Graduate Student Award. We have two nominations which will carryover from the past year (1 industry, 1 professional staff). A reminder will be sent out to the NCWSS membership in August for additional nominations.

A new responsibility has been the development and implementation of a Graduate Student Travel Award. I have interacted with Dawn Refsell, Strategic Planning Committee chair, to develop the proposed rules for board approval. These rules will be presented to the board with the intent of making these travel awards available for the 2015 annual meeting.

Motions/Action Items:

- 1) Rules for NCWSS Graduate Student Travel Awards
- 2) A new committee to handle the Outstanding Graduate Student Award and the Graduate Student Travel Awards

NCWSS Graduate Student Travel Award 2015

The North Central Weed Science Society is offering up to (6) Travel Awards to qualifying graduate students for their first attendance at the NCWSS annual meeting. These scholarships will provide up to \$500 per student plus a complementary registration fee for the annual meeting. Students and/or their graduate advisor are responsible for all remaining costs incurred to attend the NCWSS annual meeting, including travel and meals.

This travel grant program is intended to encourage graduate student involvement in the NCWSS annual meeting while students are in the early portion of their graduate program. Therefore, this grant is limited to students who have not yet attended a NCWSS annual meeting. Students not in traditional weed science graduate programs are also encouraged to apply for these travel grants. The NCWSS [Past President and Chair of Strategic Planning Committee](#) will screen applicants based on a written application, details listed below. Names of awardees will be announced at the NCWSS awards ceremony.

Application Requirements:

1. Applicant must be a graduate student in good standing from an accredited institution with an interest in weed science and a desire to become a contributing member of the NCWSS annual meeting.
2. Applicants must have written support from a faculty member at their current university.
3. The applicant must be willing to work at the NCWSS annual meeting in a responsible and professional manner as directed. Work responsibilities may include assisting with session operations, supporting the registration desk, poster session set-up or teardown, or other related duties involved in the operations of the NCWSS annual meeting.

Application Materials: **(PDF files or Word files only)**

1. Name
2. Address and full name of the Institution of graduate studies.
3. Beginning date of the student's current graduate degree program
4. A brief description the student's current research activities
5. Current GPA
6. Anticipated date of graduation and degree to be conferred.
7. Provide the title and abstract for any presentations planned for NCWSS.
8. Applicant's objectives from attending NCWSS annual meeting. 300 words or less
9. Letter of support from the applicant's supporting faculty member. The letter should address the applicant's reason for participation in the NCWSS annual meeting and the likelihood that the applicant's goals while at the NCWSS annual meeting can be met. The letter of support should be no more than 300 words.

Application should be submitted by the graduate student as an email attachment.

PDF files or Word files only via email to _____ by **September 31st.**

Secretary/Treasurer
David Simpson
Date of Preparation: July 19, 2015

Officer/committee Activities during the Year:

Completed changes to the letterhead and with new officers. Minutes from December 3, 2014 NCWSS board meeting are being submitted for approval.

In July, realized that there was an oversight in making edit and update to the MOP based on upon the approved motion to remove date of birth and fax number from the information required for nominations for distinguished achievement awards. Update has been made to MOP and updated MOP sent to Executive Secretary to be posted on website.

Minutes from December 3, 2014 meeting.

14 board members present at time of roll call with one additional member arriving after roll call. The required quorum of 12 was met and meeting called to order.

<u>Executive Board</u>	<u>Boad Members</u>	<u>Roll Call</u>
President	John Hinz	present
President-Elect	Anita Dille	present
Vice President	Greg Dahl	present
Past President	JD Green	present
Secretary-Treasurer	David Simpson	present
Proceedings Editor	Greg Kruger	Arrived after roll call.
Communications Editor	Vince Davis	present
WSSA Representative	Mark Bernards/Reid Smeda	present
CAST Representative	Curt Thompson	present
Executive Secretary	Phil Banks	present
Director of Science Policy	Lee Van Wychen	

<u>Interest Group Committees:</u>	<u>Directors</u>	
Strategic Planning:	Brian Jenks/Dawn Refsell	present
Regional Directors at Large		
Regional Directors at Large	Brady Kappler	present
Regional Directors at Large	Eric Ott	absent
Extension	Kelly Nelson	present
Industry	Stott Howard	absent
Resident Education	Doug Nord	present
Graduate Students	Daniel Smith	present

Greg Kruger joined the meeting in progress.

Meeting called to order at 7:03 pm with a quorum of 13 voting board members.

JD moved to remove Date of birth, place of birth and fax number from the Distinguished Award Nomination Form as required from the MOP. Second by Brady Kappler. Approved unanimously. MOP to be edited to remove Date of birth, place of birth and fax number from the Distinguished Award Nomination Section.

David Simpson moved that the resolutions be accepted by the board. Curt Thompson second. Anita made amendment to resolution to remove the Invasive Plant Organization from resolution 1 and in resolution 2 to add Tate Castillo as additional chair. Brian moved to accept changes, Curt Thompson second and board approved admendments unanimously. Board voted unanimously to accepted the amended resolutions.

David Simpson moved to accept budget. Vince second to approved ammended budget. Discussion was had on the additional budget needs. Anita Dille identified two corrections to the budget. 1) Weed Contest income (8000) was to be removed as discussed at committee meeting. 2) add the weed contest expense line item back to the budget (8,000).

Motion from Brian Jenks from Steering committee for NCWSS to fund 6 scholarships to pay for hotel and registration. No second. Board discussion on dollar amount of each scholarship and criteria for selecting scholarship winners. Motion was made Vince Davis for the NCWSS to sponsor up to six scholarships in the amount of \$500 per scholarship plus complementary registration to the meeting. Second by Anita Dille. Motion passed with unanimous vote. The \$3,000 funding will be added to the budget. The Distinguished award committee will assume responsibility for soliciting nominees and selecting the winners. The chairs of the Steering and Distinguished Awards committees will work together to finalize the rules and required MOP language. The proposed MOP language to be circulated to the board by early January for review with subsequent electronic vote on the final wording to occur no later than the end of January so information on the rules can be communicated in the March Newsletter.

Moved by Curtis Thompson to amend the budget to split CAST line item to 1,500 for membership and 5,000 for publications in the budget. Second by David Simpson. Amendment carried.

Motion by Anita to accept the budgeted as amended. Second by Curtis. Motion to approve the amended 2015 budget passed unanimously.

Motion from JD Green and second by Vince Davis for NCWSS to sponsor a video contest to be administered by the Extension committee in 2015 with rules to be finalized by the Extension committee. Motion passed unanimously. Funding would not be required in the 2015 budget as award would be given at the 2015 meeting.

Concern raised by the Resident Education committee that the current system does not provide sufficient confirmation of a student paper or poster being entered into the contest resulting in some students not being entered into the contests. Recommend a change to the program website to make sign up for the poster and paper contest to be clearer with some level of confirmation. Doug Nord to work with Phil Banks and Website Administrator to address the issue.

Motion made by Vince Davis and second by Anita to modify the MOP to allow a university weed team from another society which is hosting their society's weed contest to participate in the NCWSS weed contest following NCWSS contest rules and eligibility. During discussion of motion, concern was raised that the current MOP language does not restrict teams from other societies from participating. Therefore there is not a need to make amendment to current MOP. Additionally, the question was raised to whether there should any limitation on what teams may participate. Vince Davis moved to withdraw his motion. The resident education committee will revisit the MOP wording on the team eligibility and bring any proposed changes to the summer board meeting.

Nelson Kelly from the Extension committee recognized Devin Wirth for his efforts in organizing the symposium on cover crop and informed the board that there would be no travel expenses submitted for the speakers.

David Simpson presented the minutes from the December 1, 2014 NCWSS Board Meeting. Anita moved to accept the minutes. Curtis Thompson second the motion. Vote to accept the minutes as written was unanimous.

David Simpson raised the topic of the NCWSS purchasing computers and in focus machines to eliminate compatibility problems that tend to occur with moderators. Additionally, it could address concerns companies may have over presentations be put on other company computers. Question was raised on whether other societies might want to share the cost and equipment. John Hinz to discuss with the other regional societies during the WSSA meeting in February meeting.

Curtis moved to adjourn the board meeting. JD second the motion. Unanimous vote to adjourn the meeting at 9:07 pm.

Motion:

David Simpson moved that the minutes from the December 3, 2014 meeting be approved.

Proceedings Editor

Greg Kruger
Date of Preparation: July

Proceedings Editor Activities during the Year:

Motions:

Communications Editor

Vince Davis

Date of Preparation: July

Officer/committee Activities during the Year:

First two newsletters were published as outlined in MOP. Third newsletter will be published in fall.

Website has been updated and online.

Motions:

Executive Secretary Report

Phil Banks

Date of Preparation: 7/13/15

Executive Secretary Report for Summer 2015 Board Meeting:

Final 2014 Annual Meeting Numbers: Final attendance for the Minneapolis meeting was: 286 regular members, 23 Fellows and 92 students (401 total; \$85,005.00 in registration fees). For the Industry Breakfast there were 98 paid. There were 41 attendees for the Women in Weed Science breakfast. Approximately 61 members that did not attend the annual meeting have renewed their membership as of July 13, 2015. Total current membership in NCWSS is 500 (57 Fellows; 349 regular members; 94 students).

Finances: The current net worth of the NCWSS and the investment status is attached as well as the net worth at the end of the fiscal year (November 30, 2014) and the cash flow from the past fiscal year. NCWSS has a current net worth of approximately \$416,946.04, which is approximately \$40,000 less than this time last year. The decrease is primarily due to the increased expenses related to the Minneapolis meeting (\$29,000 more than the Columbus meeting), cost of developing a new website (\$5,200), and early payment for the weed contest (\$8,500). In the summer of 2014 we bought 5 CDs shown in the attached spread sheet with the strategy to convert all to 5 yr CDs as each matured. This laddering of the CDs will maximize interest income over the next 5 years.

Other than required payments to support the Director of Science Policy (\$10,800 due in October, Web Master (\$2,000 for two quarters) and the quarterly (2) management fee (total of \$12,500) we will not have any other significant expenditures through the fiscal year (November 30). Income from registration for the 2015 meeting will begin in September and Sustaining Member dues will begin in November.

Other Activities: With the approval of the Board at the Minneapolis meeting, I worked with Web Master, David Krueger to develop a new website for NCWSS. The website was completed in June, 2015 and is ready to accept meeting registrations, post the election ballot and share information with the members. A note was sent to all members on how to login to the new website.

Preparation for 2015 Meeting: The Board needs to set the registration rates for the Indianapolis meeting. I recommend no change in fees from last year (\$240 for regular members, \$170 for Fellows and \$120 for student members). We will also need to set the registration rate for the Invasive Species Symposium in association with MIPN. A proposed agreement was submitted by the MIPN organizers for rates of \$150 (pre-reg, \$200 at the conference) and \$100 for a one-day registration. Student registration for the MIPN conference would be \$50. These proceeds will be shared between NCWSS and MIPN with each organization receiving 50% of the proceeds. NCWSS conference participants will have access to all symposium talks/events at no additional charge. The Board needs to approve or amend the proposal so we can be ready for meeting registration by the end of July.

Executive Secretary Position: I have informed President John Hinz, President Elect Anita Dille, and Vice President Greg Dahl that I will step down as Executive Secretary following the 2016 annual meeting in Des Moines, IA. The current service agreement with NCWSS expires on December 31, 2015 and I am willing to extend the terms of the agreement through the time it takes to confirm a new Executive Secretary. I have enjoyed working with the NCWSS for the past 6 years and will continue to serve the Society until a new arrangement is put in place.

Motions:

Cash Flow NCWSS fiscal year 2013-14

Category

12/1/2013- 11/30/2014

INFLOWS

Annual Meeting Income	102,176.98
Div Income	1,164.92
Interest Inc	1,313.86
Renewals	330
Royalty On Proceedings	280
Security Value Change	-3,394.66
Sustaining Member Dues	23,000.00
Weed Contest	-7,838.52
Weeds Of Midwestern US & Canada	467.55
TOTAL INFLOWS	117,500.13

OUTFLOWS

Annual Meeting Expense	45,156.41
Bank Charge	175
CAST Dues	3,000.00
Corporation Annual Fee	15
Director Of Science Policy	12,263.00
Insurance	500
Management Fee	25,000.00
RBC Fee	963.06
Site Selection	372.35
Stipend	2,250.00
Student Awards	1,650.00
Tax Preparation	752.94
Travel To Annual Meeting	4,447.46
UMISC Meeting Display	418.71
Web Master	4,000.00
TOTAL OUTFLOWS	100,963.93
OVERALL TOTAL	16,536.20

Net Worth - As of 11/30/2014

Account	11/30/2014 Balance
ASSETS	
Cash and Bank Accounts	
CD # 6 2yr @0.6%	40,000.00
CD #3 5yr @ 1.2%	43,727.29
CD #4 4yr @ 0.9%	43,727.30
CD #5 1yr @ 0.4%	40,000.00
CD #7 3yr @ 0.8%	40,000.00
Checking	92,906.41
Money Market	92,617.68
RBC Account	115,775.25
TOTAL Cash and Bank Accounts	508,753.93
TOTAL ASSETS	508,753.93
OVERALL TOTAL	508,753.93

Net Worth - As of 7/13/2015

Account	7/13/2015 Balance
ASSETS	
Cash and Bank Accounts	
American Heritage CD #2	0
American Heritage CD#1	0
CD # 6 2yr @0.6%	40,119.01
CD #3 5yr @ 1.2%	43,991.81
CD #4 4yr @ 0.9%	43,925.69
CD #5 1yr @ 0.4%	40,079.34
CD #7 3yr @ 0.8%	40,158.68
Checking	11,084.06
Merrill Lynch Money Market	0
Money Market	82,780.71
RBC Account	114,806.74
TOTAL Cash and Bank Accounts	416,946.04
TOTAL ASSETS	416,946.04
OVERALL TOTAL	416,946.04

WSSA Representative Report

Reid Smeda

Date of Preparation: July 19,2015

Officer/committee Activities during the Year:

A. WSSA Executive Board for February 2015– February 2016

Board Membership	Name
Past-President	Joseph DiTomaso
President	Dallas Peterson
President-elect (Program chair)	Kevin Bradley
Vice-President	Janis McFarland
Secretary	Larry Steckel
Treasurer	Rick Boydston
Members-at-Large	Daniel Kunkel, Andrew Kniss
Chair, Constitution and MOP	Peter Porpiglia
Director of Publications	Sarah Ward
Executive Secretary	Joyce Lancaster
Director of Science Policy	Lee Van Wychen
www.wssa.net	

B. WSSA 2015 Summer Board Meeting

Attended July 7-8 in San Juan, Puerto Rico

C. WSSA electronic votes since February 2015 meeting

1. Motion to eliminate Sustainable Ag and Placement committees from WSSA MOP (passed)
2. Motion to extend contract extensions with Allen Press for WSSA Association Management (passed)
3. Motion for WSSA to allocate funds (up to \$6,000 annually) to pay a contract writer to prepare one press release per month publicizing a featured WSSA Journal article (passed)

D. Outcomes from Summer 2015 BOD meeting

1. Joyce Lancaster reported WSSA currently has 1,134 members; membership is increasing in IWSS as a link to pay dues at same time as WSSA dues is likely attributable.
2. Future site selection: 2018, East Coast (Alexandria, Greensboro); 2019, South (Savannah, New Orleans, Orlando); 2020, OK, TX.
3. Annual registration cost for WSSA meeting in 2016 will remain the same (\$325 for Early Bird)
4. WSSA Strategic Plan was discussed on both day 1 and day 2; motion to adopt 3 page plan passed unanimously. Next step is identification of components of plan that can be assigned to pertinent committees and developing specific action points.
5. Weed Olympics to take place July 21. A request for support of the Weed Olympics was made due to cost overruns. A motion to provide \$5,000 in support was made and passed. Also WSSA voted to provide free registration and rooms for 1st place undergraduate and graduate teams as well as top undergraduate and graduate individuals at 2016 WSSA meeting in San Juan.
6. Suggestion by Rand Merchant, Graduate Student Representative that a paper contest be developed for the WSSA. Cody Gray volunteered to look into assembling rules and organizing that contest. Motion to initiate a paper contest passed.

7. WSSA Journals reported latest release of Impact Factors:
IPSM = 0.86; Weed Technol. = 1.141 (from 1.058); Weed Sci. = 1.684 (from 1.87)
8. Joyce Lancaster will step down as Executive Secretary after the 2017 WSSA meeting in Tucson, AZ.
The BOD discussed approaching several individuals to determine if they had an interest in the position. Joyce would like to have someone in place at the Tucson meeting to mentor that individual.

Motions: **None suggested at this time**

CAST Report

Curtis Thompson

Date of Preparation: July 14, 2015

Officer/committee Activities during the Year:

CAST has had some significant changes this year. Linda Chimenti retired this spring as Executive Vice President and Kent G. Schescke was hired on as the new EVP. David Songstad (director of CIBUS) is the current CAST president.

Currently I work with the Plant Work Group. As usual we have several proposals in various stages of development. We have conference calls almost every month. In addition I am serving on CAST Strategic Planning Committee (SPC). We have monthly conference calls as well. This committee is looking for feedback on how CAST can best evaluate IMPACT. What metrics should CAST be gathering to show organizations like NCWSS that their dollars to CAST are a good value.

Our newest CAST paper that affects our society was released in November 2014 and is titled:

The Contributions of Pesticides to Pest Management in Meeting the Global Need for Food Production by 2050, Issue Paper, 28 pages. This can be down loaded from the CAST Web site free of charge.

<http://www.cast-science.org/> Stephen Weller, Purdue wrote the weed/herbicide section. Almost 6 pages are devoted to weeds/herbicides. Subheadings include: Hand Weeding and Tillage, Benefits of Herbicides, Synthetic Herbicides, Impacts of Herbicides and Weeds on Crop Yields, Agronomic Practices Possible Because of Herbicides, Herbicide Use Has Resulted in Higher Yields in Developed Countries. CAST thanks NCWSS for their \$2500 contribution to this publication.

NCWSS also agreed to pay \$2,500 for the publication titled "Recruiting and Educating Graduate Student to Become Researchers and Leaders in Global Agricultural Sciences.[chair: Charles Rice, Kansas State Univ.]". CAST office is still waiting for the first draft. (Getting closer). When it is released, CAST should/will invoice NCWSS.

I and the plant work group developed a proposal which is one of several in the series "The Need for Agricultural Innovation to Sustainably Feed the World by 2050: Irrigation and Precision Crop Management Technologies.

Proposal has been approved. Lead author and writers are being sought.

Dirk Drost and the plant work group developed a proposal for this same series: Crop protection contributions toward agricultural productivity. Proposal has been approved. Lead author and writers are being sought. These are 2 of 6 papers past the proposal stage in various stages of writing.

October 28 and 29, 2015 I will be attending the annual CAST meeting will be held in Des Moines, Iowa. This will be my final CAST meeting as my term ends at the NCWSS annual meeting. I would say thank you to the society and I appreciated the opportunity to serve the society in this capacity.

Motions: NONE

Director of Science Policy Report

Lee Van Wychen
Date of Preparation: July

Officer/committee Activities during the Year:

Motions:

NCWSS Committee and Officer Report

Office or Committee Name: Strategic Planning

Officer or Chairperson Name: Dawn Refsell

Date of Preparation: July 20, 2015

Officer/committee Activities during the Year:

The Strategic Planning Committee (SPC):

- Student scholarships: The SPC developed and outlined procedures for student scholarship along with the DA chair. As approved in last board meeting 6 scholarships were established, and the rules for applications have been drafted.
- Elections: Numerous state representative positions remain open. There have been no commitments to date. Bruce Ackley (Vice-Chair) will continue in this position.

<u>First</u>	<u>Last</u>	<u>State</u>	<u>Term expires</u>	<u>Phone</u>	<u>E-mail</u>
<u>Central Region</u>					
Mike	Weber	IA	2017		michael.weber3@bayer.com
Mark	Bernards	IL	2017	309-298-1569	ML-Bernards@wiu.edu
vacant		MN	2017		Need to replace Rodney Tocco
vacant		MO	2015		Need to replace Dawn Refsell
Tim	Trower*	WI	2016	608-393-9371	Tim.Trower@syngenta.com
<u>Eastern Region</u>					
Eric	Ott*	IN	2015	317-753-6268	eric.ott@valent.com
Rod	Stevenson	MI	2016		rod.stevenson@monsanto.com
John	Smith	OH	2016		jpsmith@landolakes.com
Vacant		ON	2014		Need to replace Darren Robinson
Mark	Waddington	KY	2015	618-334-6789	mark.waddington@bayer.com
<u>Western Region</u>					
Vacant		CO	2012		Need to replace Dale Shaner
Mithila	Jugulam	KS	2016	785-532-2755	mithila@ksu.edu
Tom	Peters	ND	2017	701-231-8131	thomas.j.peters@ndsu.edu
Brady	Kappler*	NE	2016	402-432-1469	brady.kappler@basf.com
Mike	Moechnig	SD	2015	605-690-8658	mmoechnig@dow.com
Vacant		WY	2014		Need to replace Andrew Kniss

Graduate Student Report

Daniel Smith

Date of Preparation: July

Officer/committee Activities during the Year:

Currently working on symposium for 2015 meeting on Molecular Weed Science.

Attending WSSA.

Provided feedback on weed contest awards.

Motions:

BUSINESS MANAGER

The Business Manager shall:

1. Maintain financial records of the SWSS/NCWSS according to accepted accounting procedures, and initiate an annual audit by a qualified person or firm. Provide quarterly, detailed financial reports on society revenues and expenses. Reports should be generated using Quickbooks or other society approved software, and provided by specific dates (to be determined by the societies) to the Secretary-Treasurer. Reports will be backdated to January, 2006 and include both a paper and electronic copy of financial and membership records. The SWSS/NCWSS will pay for any software needed by the Secretary-Treasurer to read the files provided by the Business Manager.
2. Maintain an up-to-date list of the names, addresses, and telephone numbers of all the people and Sustaining Members who have registered with the SWSS/NCWSS at any time during the past 3 years. Keep membership records on Access Data Base software and provide both an electronic copy and a hard copy to the Secretary-Treasurer each year before the summer board meeting. Within two (2) months after the annual meeting, contact all those on the list who did not pre-register and invite them to become voting members by submitting a fee of \$40 which will entitle them to vote and receive mailings but that publications will have to be purchased separately. Include a price listing for all SWSS/NCWSS publications. New registrants should be added, and those who have not registered during one of the past 3 years should be deleted. Notify the Sustaining Members that they are entitled to an exhibit booth at the annual meeting at no extra charge.
3. Address envelopes and insert mailing material as directed by appropriate SWSS/NCWSS authorities and mail ballots for elections and for any changes to the Constitution and/or By-Laws to the current year's registration list (voting members) and mail pre-registration and hotel registration forms for the annual meeting, the Newsletters, Call for Papers, program materials, etc. to the voting and Sustaining Members without limit for number during each year. Mail annual-meeting registration forms, and hotel registration forms to non-renewed members. Appropriate SWSS/NCWSS authorities include the SWSS/NCWSS officers. Also, prepare mailing labels for addressing envelopes for those authorized to use the SWSS/NCWSS mailing list. Voting and sustaining members are only those who have registered with the SWSS/NCWSS within the current calendar year. Include ballots with other scheduled mailings (newsletter etc.) when possible.
4. The SWSS/NCWSS Business Manager, will assist SWSS/NCWSS officers wherever possible in handling the affairs of the Society, planning annual meetings and will attend the annual meeting of the SWSS/NCWSS to organize and supervise registration. The Business Manager or the Assistant Executive Secretary will attend the mid-year meeting of the SWSS/NCWSS and provide an oral report of the financial status of the respective society.
5. Arrange for an annual surety bond for the Business Manager and assistant(s) for an amount to be determined by the executive board of the two societies. This bond will apply to the financial assets and business activities of the SWSS/NCWSS and the premium will be paid by the SWSS/NCWSS.
6. Receive pre-registration forms and checks for those planning to attend the SWSS/NCWSS annual meeting, prepare receipts, name badges, and assemble package for distribution. Receive and distribute funds and maintain financial records at the annual meeting. Produce all printing needs as requested by the appropriate SWSS/NCWSS authority, and for which copy is supplied.
7. Be responsible for the registration of members attending the Annual Meeting of the Societies including daily registration, and others, excepting that members of the working press should be requested to register at the Press Room.
8. Receive absentee-registration membership applications for those not attending the annual meeting and include them in all ballots and mailings of SWSS/NCWSS after receipt of their registration fee.
9. Furnish the Editor with a complete listing of names, mailing addresses and telephone numbers of those registering by the close of the annual meeting. This will not include those registering by absentee-registration after the close of the annual meeting.
10. Submit annual reports of SWSS/NCWSS funds received and dispersed to the SWSS/NCWSS Executive Board.
11. Select a suitable bank for SWSS/NCWSS funds with the approval of the SWSS/NCWSS President and Secretary-Treasurer. All blank checks will be in the custody of the Business Manager. Only the Business Manager or his assistant and SWSS/NCWSS Secretary-Treasurer shall be authorized to sign checks on behalf of

the SWSS/NCWSS. The SWSS/NCWSS Secretary-Treasurer will be named on all checking and savings accounts, as well as certificates of deposit or other investment instruments. The Secretary-Treasurer or the President will be authorized by resolution of the SWSS/NCWSS Executive Board to recover all SWSS/NCWSS funds in the event of the untimely demise of the Business Manager and his assistant. Copies of such resolution will be provided to the banks handling SWSS/NCWSS funds.

12. Maintain a separate account for the SWSS/NCWSS Endowment Fund.
13. On an annual basis, determine the selling price (25% above cost of publishing, handling, and mailing) of the Research Report, Proceedings, and other publications of the Society with conference from the President.
14. Consult with and keep the SWSS/NCWSS Finance Committee advised on a quarterly basis the investment of SWSS/NCWSS surplus funds.
15. Arrange for liability insurance for SWSS/NCWSS as appropriate.
16. Complete state, federal and postal forms as required on behalf of the SWSS/NCWSS, including state and federal income tax reports.
17. Maintain a stock of SWSS/NCWSS supplies, such as stationery, envelopes, etc. and supply to SWSS/NCWSS officers, committee chairpersons and others authorized to use same.
18. Provide payment to the CAST representative for normal expenses including travel, reasonable lodging, and meal expenses to attend the CAST Board of Directors meeting. As authorized by the President, provide complimentary (Frequent Flyer) air travel tickets for this purpose when such tickets are available to the Society.
19. Provide travel support for general session speakers, as directed by the President, for normal expenses including travel, reasonable lodging and meal expenses.
20. When the Business Manager or a member of his staff is authorized by the SWSS/NCWSS President or Executive Board to travel on behalf of the SWSS/NCWSS, normal expenses will be borne by the SWSS/NCWSS. Normal expenses include travel, reasonable lodging and meal expenses.
21. Receive, process and mail all orders for SWSS/NCWSS publications, maintaining an inventory of all SWSS/NCWSS publications in which the stock of Research Reports and Proceedings each are reduced to 100 copies after 1 year and to 25 copies after 3 years and issue an annual statement of inventory on hand. Promote the sale of SWSS/NCWSS publications when and wherever possible. Prior to each reduction in supply of publications, attempt to dispose of them through international agencies which can distribute them to research centers in developing countries.
22. Maintain a file on publication customers, libraries, institutions, etc. showing past purchases and standing orders. Sale of publications will be on a cash basis. Exceptions may be made for U.S. government agencies or universities at the discretion of the Business Manager.
23. Receive electronic copy of the SWSS/NCWSS PROCEEDINGS from the Editor. Beginning with the 2003 Annual Meeting, publish the Proceedings only in electronic form – compact disc. For each succeeding year, publish the proceedings from each annual meeting from 2002 to the present on the same CD until the disc is filled. Create the number of compact discs determined by the Business Manager based on the number of voting and sustaining members registered at the most recent meeting with an extra number based on the volume of sales over the past 3 years plus 100 copies to be kept on inventory after 1 year from printing. Distribute copies to voting and sustaining members registered at the most recent annual meeting and to those who purchased copies separately. Graduate students are to be able to purchase the Proceedings at cost to the nearest \$1.00. Receive from the President a letter of thanks to accompany the copy of the Proceedings being sent to sustaining members.
24. Arrange copyright for SWSS/NCWSS publications as directed by the SWSS/NCWSS Editor.
25. The SWSS/NCWSS address file and other archived records and materials maintained by the American Dairy Science Association (ADSA) staff will remain the property of the SWSS/NCWSS, and may be transferred to other locations by the SWSS/NCWSS upon termination of the contract.

26. The SWSS/NCWSS mailing list may be released to other parties only upon approval of the SWSS/NCWSS President, and profits made from such release will accrue to the SWSS/NCWSS.
27. All bills for expenses incurred by officers and committee chairperson should be forwarded directly to the Business Manager.
28. Hotel contract(s) will be received from the President after the mid-year meeting, for the hotel(s) selected for the annual meeting two years after the next annual meeting. The Business Manager will review the contract(s) for filling the needs of the Society, insure or negotiate that there is an indemnity clause, sign the contract(s) upon approval from the executive board and return the signed contract(s) to the selected hotel(s). The Business Manager will send copy(s) of the signed contract to the President and the Secretary-Treasurer, and will notify the Chairperson of the Meeting Site Selection Committee requesting that she/he inform all other hotels being contacted that they are no longer under consideration for that meeting.
29. Issue a check for \$500 each to recipients of the Distinguished Service Award to go toward cost of transportation of recipient and/or spouse to the annual meeting
30. Issue a check for \$500 to the recipient of the Weed Scientist of the Year Award to go toward the cost of transportation of the recipient and/or spouse to the annual meeting.
31. By July 1, send to Dr. Glenn L. McMullen, Head, Special Collections Department and Curator, American Archives of the Factual Film, 403 Parks Library, Iowa State University, Ames, IA 50011-2140, FAX: 515-294-5525, Telephone: 515-294-9680, copies of all SWSS/NCWSS activities during the year including publications, newsletters, financial statements, ballots, announcements, correspondence, contracts, programs (meetings and awards luncheons), photographs, committee lists, etc. Please indicate that the documents are for the SWSS/NCWSS archives. At the time this is mailed, send a letter to the Chairperson of the Historical Committee listing the items which were sent to Ames, Iowa.
32. Send to the Secretary-Treasurer all receipts for payments made by any budgeted person of the society and all information necessary for presenting the SWSS/NCWSS financial report.
33. By December 1, send to the Placement Committee information concerning positions and internships.
34. Other projects and services not specifically covered above may be performed for the SWSS/NCWSS.
35. Provide plaques for presentation to the outgoing President and for recipients of the SWSS/NCWSS Distinguished Service Awards, Weed Scientist of the Year Award, Outstanding Young Weed Scientist Awards, Outstanding Graduate Student Award MS, and Outstanding Graduate Student Award PhD. Provide plaques or certificates for the Outstanding Educational Display and for recognition of service to outgoing Secretary-Treasurer and Editor. Maintain correspondence or contact with the appropriate industries for continuing the Awards Program each year.
36. Issue checks of \$200 and \$100 to 1st and 2nd place winners respectively of the Student Paper Contest and the Student Poster Contest at both the M.S. and the Ph.D. level as funded by the SWSS/NCWSS Endowment Foundation to be awarded at the Society's annual banquet or luncheon.
37. Provide to the President of SWSS/NCWSS a discretionary fund of \$5000/year to pay for items that require immediate action.
38. Issue a \$500 annual honorarium check to the SWSS/NCWSS Webmaster.
39. Arrange annual payment for support of WSSA Director of Science Policy.
40. Coordinate financial decisions and initiate action based on appropriate leadership input by the Secretary/Treasurer, President, and/or board members with regard to renewal of certificates of deposits and other investments.
41. Serve/chair/meet with/have contact with the local arrangements committee and take an active role in site selection of future meetings. Be active in trying to save the societies money when certain contract negotiations are not able to be met.

Be proactive at promotion the society by participating in the annual meeting.