

# **NORTH CENTRAL WEED SCIENCE SOCIETY FELLOW**

## **ELIGIBILITY OF NOMINEE**

Nominee must have been active in the NCWSS and should have made substantial contributions in two or more of the following areas: 1) Service to NCWSS, 2) Presentations and publications in the NCWSS, 3) Service to other Weed Science societies, 4) Academic, Industry, Government, or other meritorious Weed Science service.

## **ELIGIBILITY OF NOMINATORS**

Nominations must come from active members of NCWSS. Members of the Fellows Committee are ineligible to make nominations but are exhorted to actively encourage other Society members to submit nominations.

## **NOMINATION PROCEDURES**

Preparation - Preparation of the best nomination possible for a distinguished colleague is important. Obtaining the assistance of the nominee in supplying information is required and should improve the accuracy and completeness of the documentation.

Submission – An electronic copy of the nomination should be emailed to the NCWSS Fellow Committee Chairperson at the address given with the Call for Nominations.

Submission Deadline – All materials must be received by the Chairperson by September 30 the year of nomination to be considered.

## **AWARD ADMINISTRATION**

The Fellows Committee evaluates nominations and recommends the individual(s) to the NCWSS Executive Committee for ratification. The number of new Fellows selected annually is not to exceed 0.5% of the active NCWSS members. Persons receiving the awards are promptly notified by the NCWSS President. Persons receiving the award will submit a biography for the award ceremony program. Fellow awards will be presented at the annual NCWSS awards ceremony.

## **NOMINATION PACKAGE**

Cover Page: The cover page should include:

1. Statement of nomination – Entitle the document, "Nomination of \_\_\_\_\_ for Election to Fellow by the North Central Weed Science Society", inserting in the blank the name of the nominee.
2. Nominee. Give name, title, complete mailing address, telephone number, and e-mail address.

3. Nominator: Give name, complete mailing address, telephone, and e-mail address.

Evaluation Letter: The nominator should clearly identify in a letter accompanying the nomination the major contributions of the nominee and explain why the nominee is especially deserving of election to Fellow. This evaluation is an important part of the nomination. Evaluation letter to be placed immediately following the Cover Page.

Supporting Letters – The nominator in cooperation with the nominee is responsible for selecting two active members of NCWSS to supply supporting letters. Supporting letters should highlight key contributions indicated in the nominee's vita or resume. These letters are to be sent to the nominator for inclusion with the nomination packet. Fellow Committee members are not eligible to write supporting letters. The supporting letters should be placed following the Evaluation Letter.

Vita or Resume – Provide the documentation outlined below as appropriate for the individual nominee and category. A current C.V. may be substituted if it provides the committee with the information needed to assess the qualifications of the nominee. The C.V. shall not exceed ten pages in length and no less than 10 pt font or the nomination will be disqualified.

1. Degrees received. Give major, date, and institution for each [advanced] degree.
2. Memberships in honorary and professional societies.
3. Honors and awards.
4. Professional positions held.
5. Professional contributions: Concentration on service to the NCWSS. Items to highlight for service to NCWSS would include elected and appointed offices or positions, committee assignments, presentations, and publications at NCWSS, service to other Weed Science societies, academic weed science endeavors, industry weed science endeavors, and other meritorious service to NCWSS and Weed Science.

Nominators may also wish to list the nominee's most significant contributions: a) books written or edited, b) refereed journal articles, c) technical papers (includes abstracts, research reports, extension leaflets and bulletins, etc.), d) non-technical papers (includes magazine and newspaper articles and other articles written for agricultural public) and e) contributions other than publications as appropriate to support the nomination.

The vita or resume to be placed immediately following the two Supporting Letters.

The NCWSS Fellow Committee Chairperson should forward this document on to each Fellow Committee member for evaluation.